



VISICOMP TECHNOLOGY PVT. LTD.

BEST Commercial Complex, A-Wing, 4th flr.

S.V. Road, Andheri (W), Mumbai- 400 058.

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Tally 9.0 (1 month/45 hrs)
(Fees 4,500/-)

Sr. No.	Main Topic	Subtopics
1	Fundamental of Accounting	What is Accounting?, Benefit of A/c, Account concepts, Types of A/c, A/c Rules
2	Introduction to key terms	Accounts, ledger, Journal book, Trading, profit & loss A/c, Balance sheet
3	Introduction to Vouchers	Contra, Payment, Receipt, journal, Purchase, Sales, Debit & Credit Note, etc.
4	Gateway Tally 9.0	Ledger / Group Creation of Accounts, etc.
5	Basic Entries	Accounting Problem or Practice of Entries.
6	Fundamental of Inventory	What is Inventory?, Inventory Group & ledger creation,
7	Inventory Vouchers	Like, Regular purchase, sales & Go down creation (Transfer of Material / Physical Stock) etc.
8	VAT	What is VAT? Vat Different Percentage & Calculation, problems solutions.
9	Cost Centers	What is Cost Center?, Cost Center creation,etc.



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10	Introduction to TDS & ST	What is TDS & Service Tax?, Unable of TDS & ST.
11	Reports & Printing	How to get Reports & Printing of in Tally 9.0.